



CCM Canada

Job Posting: Executive Director (ED)

CCM Mission:	“Reaching the Chinese to reach the world”.
Ministry Focus:	“To proclaim the Gospel and equip Christians through holistic caring and support services”.
Nature of Work:	Full Time. Management, Strategic Planning & implementation
Report to:	Board of Directors, CCM Canada

Summary of Job Description:

The Executive Director will report to the Board of Directors in leading CCM Canada in delivering various ministries on its long-term vision. Specifically, she or he will ensure that CCM Canada’s fiscal, operations, fundraising, marketing, human resource, technology, and ministry strategies are effectively implemented across all segments of the organization.

Responsibilities

Strategic vision and leadership

- Collaborate with the Board to refine and implement the strategic plan while ensuring that the budget, staff, and priorities are aligned with CCM Canada’s core mission.
- Provide spiritual leadership to the management and staff and ensure the continued development and management of a professional and efficient organization; establish effective decision-making processes that will enable the organization to achieve its long- and short-term goals and objectives.
- Cultivate a strong and transparent working relationship with the Board and ensure open communication about the challenges, risks and accomplishments of the financial, human resources and ministry development, and their impacts to the major stake holders.

Development

- Ensure that the flow of funds permits CCM Canada to make continuous progress towards the achievement of its mission and that those funds are allocated properly to reflect present needs and future potential.
- Formulate and execute comprehensive marketing, branding and development strategies that will ensure consistency throughout the organization and enhance revenue from major donors, foundations, government agencies, and corporations.

Strengthening infrastructure and operations



- Ensure the delivery of effective ministry while managing for current and future growth.
- Support and motivate the organization's staff through supervision, and spiritual nurturing.
- Facilitate cross-departmental and cross regional collaboration and strengthen internal communications with staff throughout the organization; create and promote a positive and compassionate work environment that supports consistency throughout the organization's strategy and ministry delivery.
- Oversee the financial status of the organization including developing long and short-range financial plans, monitoring the budget and ensuring sound financial controls are in place; setting financial priorities accurately to ensure the organization is operating in a manner that supports the needs of the ministry and staff.

Qualifications and Experience

1. A dedicated Christian leader with a graduate degree in theology.
2. Minimum 10 years of professional and management experience in church, parachurch organizations or charitable organizations.
3. Experience in board governance, strategic planning and budget planning.
4. Ability in setting clear priorities, delegation, capacity building; with keen analytic, organizational problem-solving and decision-making skills.
5. Ability to communicate and work effectively with a variety of internal and external Stakeholders.
6. Ability to preach.

Other Requirements

Candidate must understand and support CCM Canada's mission and faith statements.

How to Apply

Email resume and covering letter to Jolland Leung, Chair of Search Committee at:

jollandleung@gmail.com

Privacy and Confidentiality

The search committee recognize the sensitive nature of your application and it may affect your current position and therefore will maintain appropriate organizational measures designed to protect the privacy and confidentiality of any personal information we process. If you have any questions on the security measures that we use to secure your personal information, you may contact us using the above email address. We take care to share your personal information only with those who really need it in order to perform their tasks and duties, and to third parties with a legitimate verification need.

Note: We thank all candidates for their interests. However, only those selected for interviews will be contacted.